ADMINISTRATIVE STAFF FOR ODL PROGRAMMES

Type of Staff	Total No. of Staff Exclusively for ODL	Post Detail	
Deputy registrar	02	Vacant (01 Direct + 01 Deputation)	
Assistant Registrar	01	Vacant (01 Deputation)	
Section Officer	01	Office Superintendent	
Assistants	28	**Regular**	
		Senior Assistant	02
		Junior Assistant	15
		Research Assistant	01
		Assistant Accountant	01
		Assistant Librarian	01
		20	
		Contractual	
		Data Entry Operator	01
		Class III	03
		Office Assistant	04
		08	
Computer operators	42	**Regular**	
		Computer Operator Grade -B	20
		Computer Operator Grade -C	3
		23	
		Contractual	
		Data Entry Operations (Contractual)	**19**
Class-IV/Multi-Tasking Staff	33	**Regular**	
		Orderly	01
		Peon	04
		05	
		Contractual	
		Peon	**13**
		Guard	**3**
		Class IV	**1**
		Cleaning Staff	**2**
		Atithi Mitra	**1**
		Pump Operator	**1**
		Cleaning Staff (Time basis)	**7**
		28	
Technical/Professional	05	Programmer (Regular)	01
		Technical Officer (contractual)	04
Any other	20	**Regular**	
		Registrar	01
		Finance Officer	01
		Controller of Examination	01
		Asst. Librarian	01
		Accountant	01
		Personal Assistant Grade II	01
		Senior Stenographer	01
		Cashier	01
		Cataloguer	02
		Driver	02
		12	
		Contractual	
		Technical Consultant (Civil Work)	**01**
		Consultant (Technician-Electrical)	**01**
		Consultant (Editing)	**01**
		Driver - 04	**04**
		Cameraman - 01	**01**
		08	