



UPRTOU Prayagraj <iqacuprtou@gmail.com>

Deployment of Samarth eGov application-reg

Sundari Bafila <sundari.bafila@samarth.ac.in>

Thu, Jul 21, 2022 at 2:41 PM

To: registrar.uprtou@gmail.com

Cc: UPRTOU Prayagraj <iqacuprtou@gmail.com>, Sharad Mishra <sharad.mishra@samarth.ac.in>, Meghana Trivedi <meghana.trivedi@samarth.ac.in>, Sanjeev Singh <sanjeev@south.du.ac.in>, Amit Pundir <amitpundir@south.du.ac.in>, PI Samarth <pi@samarth.ac.in>, seemansh@gmail.com, Geetanjali Karakoti <geetanjali.karakoti@samarth.ac.in>, Samarth Project <projectsamarth@iic.ac.in>, Shivani Chauhan <shivani.chauhan@samarth.ac.in>

Dear Sir/Ma'am

Greetings of the day!

The meeting was successfully conducted for the Onboarding of the Samarth e-Gov Suite with your University.

The following details are to be shared by the Institute to proceed further with the implementation:

1. **Samarth Escalation Matrix for Nodal Officer.**
2. **Establish a Samarth Implementation Committee and share the details of the committee members with the Samarth team. Please note that the Samarth Committee would include Monitoring and Signing authorities, Samarth Nodal Officers, Function Admins, and Samarth SPOC.**
3. **An Office Order is to be generated for the implementation of Samarth at the University/ Institute. (In case the University needs a reference, please refer to the template of the office order attached).**

Kindly provide the details as soon as possible.

In case of any queries, please feel free to contact us.

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**Office Order Template (5).docx**

9K

Ref. No. OU/ 630/2022

Date : / 2 -07-2022

To

Ms. Sundari Bafila
Coordinator, Project
Project Samarth (MoE ICT Initiative), Project Samarth Office
University of Delhi (South Campus)

Sub : Appointment of Nodal Officer and Deputy Nodal Officer for deployment of Project Samarth at UPRTOU- reg

Dear Madam,

This is in reference to the "Samarth Introduction" meeting that was conducted on 1st July 2022. As advised by your good self during the meeting, following University Professors are appointed to co-ordinate with you in the Project Samarth:

1. Nodal Officer

Prof. Ashutosh Gupta
Director, School of Sciences & Director, CIQA
U.P. Rajarshi Tandon Open University,
Prayagraj.
Email: iqacuprtou@gmail.ac.in
Ph: 9415351823


2. Deputy-Nodal Officer

Prof. J. P. Yadav
Professor (Zoology), School of Sciences
U.P. Rajarshi Tandon Open University,
Prayagraj.
Email: profjpy@gmail.com
Ph: 9839462439

Also, a copy of the information required from university is attached herewith for your kind perusal.

With regards.

Sincerely Your's


Prof. (P. P. Dubey)
Registrar

Prof. P. P. Dubey

M.Sc.(Ag), Ph.D.

Registrar

Director, School of Agricultural Sciences



U. P. RAJARSHI TANDON OPEN UNIVERSITY

Shantipuram, Phaphamau, Prayagraj-211021

Res: + E-204, Sangam Link Apartment,

Baghambari Road, Allahpur, Prayagraj-211006

Mob : 7525048005, 9450234071

University Details

Email*	iqacuprtou@gmail.com
Name of Respondent*	Prof. Ashutosh Gupta
Phone Number of the respondent*	9415351823
Designation of the Respondent*	Director, CIQA
1. University/HEI Profile	
i. University/HEI Name*	U.P. Rajarshi Tandon Open University, Prayagraj
ii. Type of University/HEI*	State University
iii. Year of Establishment of University/HEI*	1998
iv. No. of Campuses*	More than 5
v. No. of Departments*	51-60
vi. No. of affiliated Colleges*	0
vii. Modes of Study Offered by University/HEI*	Distance
viii. No. of Teaching Staff in University/HEI?*	Between 50 to 100
ix. Approximate No. of Teaching Staff in University/HEI*	69
x. No. of Non-Teaching Staff in University/HEI?*	Between 100 to 500
xi. Approximate Non-Teaching Staff in University*	113
xii. University/HEI Official E-mail Address*	registrar.uprtou@gmail.com
xiii. University/HEI Contact Number*	7525048031
xiv. University/HEI Address*	U.P. Rajarshi Tandon Open University, Shantipuram Awas Yojna (Sector-F), Phaphamau, Prayagraj - 211021, India
2. Under Graduate (UG) Programmes	
i. No. of UG Programmes Offered*	1-10
ii. No. of UG Students*	10001-50000
iii. Modes of Admission In UG*	Direct Admission, Entrance
3. Post Graduate (UG) Programmes	
i. No. of PG Programmes Offered*	21-30


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ii.	No. of PG Students*	5001-10000
iii.	Modes of Admission In PG*	Direct Admission, Entrance
4. Research Programmes (M. Phil.)		
i.	No. of M.Phil. Programmes Offered*	0
ii.	No. of M.Phil. Students*	0
iii.	Modes of Admission In M.Phil.*	Entrance
5. Research Programmes (Ph.D.)		
i.	No. of Ph.D. Programmes Offered*	11-20
ii.	No. of Ph.D. Students*	1-100
iii.	Modes of Admission In Ph.D.*	Entrance
6. Certificate Programmes		
i.	No. of Certificate Programmes*	41-50
ii.	No. of Students enrolled in Certificate Programme*	1001-5000
iii.	Modes of Admission In Certificate Programmes*	Other (Direct Admission)
7. Diploma and P.G. Diploma Programmes		
i.	No. of Diploma Students*	5001-10000
ii.	No. of Diploma Programmes*	51-60
iii.	Modes of Admission In Diploma Programmes*	Other (Direct Admission)
8. University Infrastructure Details		
i.	All Campuses (including Departments) are on University/HEI Intranet?*	Yes
ii.	NKN Available or Not?*	Yes
iii.	Internet Facility available to all departments and employees.*	Yes, available through Campus Wifi
	If yes, what is the Internet Bandwidth*	< 1 Gbps
9. ERP Portfolio		
Details regarding status of Automation / ERP Implementation		
University/HEI is currently having an ERP to support its functions and operations?*		Yes
ERP Status*		Implemented/In Operation
ERP Provided By*		Third Party

Name of the ERP System, if any	University Management System
Name of ERP provider, if any	UPDESCO Lucknow
University/HEI Domain Name*	uprtou.ac.in
University/HEI has a Content Management System (CMS) based website?*	Yes
University/HEI website hosting is in house or outsourced?	In House
University/HEI has in-house mailing and messaging setup?	Yes
ERNET Infrastructure and services?*	Yes
Do University/HEI use Identity and Directory Management Services*	No
Is Admission process online ?*	Yes
Is Academic process online ?*	Yes
Is Examination process online ?*	No
Is Recruitment Process online ?*	No
Is Employee Management online ?*	No
Is Payroll online ?*	No
Is Leave Management online ?*	No
Is Alumni Process online ?*	Yes

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This information is prepared by the institution after internal discussions, and no part thereof has been outsourced.


 Signature of the Head of the Institution
 Registrar
 U.P. Rajarshi Tandon Open Unive
 Prayagraj
 with seal.

Place: Prayagraj

Date: 12-07-2022

उ.प्र. राजर्षि टण्डन मुक्त विश्वविद्यालय, प्रयागराज

संख्या : ओ.यू./ 792 /2022

दिनांक 03-08-2022

अधिसूचना

एतद्वारा मा. कुलपति जी के निर्देशानुसार Samarth eGov suite का क्रियान्वयन विश्वविद्यालय द्वारा किया जाना है, जिसके अनुक्रम में Samarth Implementation Committee का गठन किया गया है जिसकी सूची संलग्न है। सूची में उल्लिखित विश्वविद्यालय के प्रतिनिधियों से अपेक्षा की जाती है कि दिये गये दायित्वों का निर्वहन सुनिश्चित करने का कष्ट करें।

सूच्य है कि शिक्षा मंत्रालय एवं दिल्ली विश्वविद्यालय के संयुक्त तत्वाधान में Samarth Application के क्रियान्वयन हेतु आपके email.id एवं मोबाइल न. उपलब्ध करा दिये गये हैं।


कृपया Samarth टीम द्वारा सम्पर्क करने पर दिये गये दायित्वों का निर्वहन करने का कष्ट करें।


प्रो. (पी.पी.दुबे)
कुलसचिव

पृ. संख्या : ओ.यू./ /2022 तददिनांक

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित :-

1. सम्बन्धित सदस्यगण।
2. कुलपति जी के निजी सचिव को माननीया कुलपति जी के सादर सूचनार्थ।


प्रो. (पी.पी.दुबे)
कुलसचिव

Samarth eGov suite, an initiative of MoE and Delhi University is an Enterprise Resource Planning system. It aims to transform the university operations allowing universities to achieve operational excellence, improve productivity while meeting stakeholder's expectations.

The following members are hereby nominated till further notice for the respective roles in the Samarth project for its smoother implementation:

I. Samarth Implementation Committee

S.no.	Samarth Role	University Representative	Contact Details
1.	Monitoring and Signing authority	Dr. P. P. Dubey, Registrar	registrar.uprtou@gmail.com 7525048031
2.	Function Admins	1. Prof. Ashutosh Gupta Director, CIQA	iqacuprtou@gmail.com 9415351823
		2. Prof. P. K. Pandey, Director, Research and Development Cell	pkpuprtou@rediffmail.com 7525048011
		3. Prof. Santosha Kumar, In-charge, SLM section	santoshauptou@gmail.com 9369230172
		4. Prof. Chattra Sal Singh In-charge, LSS	chhatrasal.2011@gmail.com 7525048003
		5. Dr. G. K. Dwivedi, Assoc. Professor, Education	gkdwivedi2728@gmail.com 6394136266
		6. Dr. Dinesh Singh, In-charge-Estate Office	dineshedu.alld@gmail.com 9450224062
		7. Mr. A. K. Singh, Finance Officer	fo.uprtou@gmail.com 9450406449
		8. Mr. D. P. Singh, Controller of Examinations	devps123@gmail.com 9415293183
		9. Er. Sukhram Mathuria, Deputy Registrar	7525048023 sukhram.mathuria62@gmail.com
		10. Smt. Seema Singh, Programmer/In-charge EDP Cell	seemasingh@uprtou.ac.in 7525048091
		11. Mr. Shravan Dubey, Pradhaan Sahayak (Administration)	7525048092 shravandubey72@gmail.com

12.	Nodal Officer	Prof. Ashutosh Gupta Director, School of Sciences/CIQA	iqacuprtou@gmail.com 9415351823
13.	Deputy Nodal Officer	Prof. Jai Prakash Yadav School of Sciences	profjpy@gmail.com 9839462439
14.	Samarth Rollout Executive/ SPOC*	Details to be provided by the Project Samarth Team.	

The function admins are requested to initiate implementation of Samarth Modules on priority basis. The information related to the above modules has to be provided to Samarth Team to be imported in Samarth ERP. Training on the Samarth modules will be provided by Samarth Team Member. Overall progress of the project will be assessed by Samarth Implementation Committee and above nominated members will ensure timely implementation of Samarth modules.

II. Nodal Officer(s) for Project Samarth

S.no.	Samarth Role	University Representative	Contact Details
1.	Nodal Officer	Prof. Ashutosh Gupta Director, School of Sciences/CIQA	iqacuprtou@gmail.com 9415351823
2.	Deputy Nodal Officer	Prof. Jai Prakash Yadav School of Sciences	profjpy@gmail.com 9839462439

III. SAMARTH ESCALATION MATRIX

1. Base Modules

S.no.	Samarth Role	University Representative	Contact Details
1.	OU, Organogram, User	Prof. P. P. Dubey, Registrar	registrar.uprtou@gmail.com 7525048031

2. Academics

S.no.	Samarth Role	University Representative	Contact Details
1.	ProgrammeManagementSystem	Dr. G. K. Dwivedi, Assoc. Professor, Education	gkdwivedi2728@gmail.com 6394136266
2.	Academics	Dr. Devesh Ranjan Tripathi Assoc. Professor, Management	dev_uprtou@rediffmail.com 9451904800
3.	Evaluation & Grading	Mrs. Seema Singh, Programmer/ In-charge EDP	seemasingh@uprtou.ac.in 7525048091

		Cell	
4.	Student Feedback Management	Prof. Ashutosh Gupta Director, CIQA	iqacuprtou@gmail.com 9415351823
5.	Training & Placement	Mr. D. P. Singh, In-charge, T & P Cell	devps123@gmail.com 9415293183
6.	Alumni Portal	Dr. Gyan Prakash Yadav, In-charge, Alumni Association	gyanprakashaicte@gmail.com 9415395683

3. Account & Finance

S.no.	Samarth Role	University Representative	Contact Details
1.	Bill Tracking System	Mr. Puneet Kumar Administration	7525048038 puneetuprtou86@gmail.com
2.	Payroll Management	Mr. Avanish Chandra, Accountant	7525048061 fo.uprtou@gmail.com
3.	Budget & Accounts	Mr. A. K. Singh, Finance Officer	fo.uprtou@gmail.com 9450406449
4.	Endowment	Dr. Gyan Prakash Yadav, In-charge, Alumni Association	gyanprakashaicte@gmail.com 9415395683
5.	Research Project & Management System	Prof. P. K. Pandey Director, Research & Development Cell	pkpuprtou@rediffmail.com 7525048011

4. Data Management

S.no.	Samarth Role	University Representative	Contact Details
1.	Content Federation System (CFS)	Prof. P. P. Dubey, Registrar	registrar.uprtou@gmail.com 7525048031
2.	Minutes Archive & Retrieval System	Sh. Pankaj Kr. Srivastav Administration	7525048071 Pankaj.ps1512@gmail.com
3.	University Web Portal	Mr. D. P. Singh, In-charge, ICT Cell	devps123@gmail.com 9415293183

5. Employee Services

S.no.	Samarth Role	University Representative	Contact Details
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11/1

1.	CAS	Mr. Shravan Dubey, Pradhaan Sahayak (Administration)	7525048092 shravandubey72@gmail.com
2.	EmployeeManagement	Prof. P. P. Dubey, Registrar	registrar.uprtou@gmail.com 7525048031
3.	Knowledge	Dr. R. J. Maurya Deputy Librarian	rjmauryauprtou@gmail.com 9793920373
4.	Leave Management	Sh. Pankaj Srivastav Administration	7525048071 Pankaj.ps1512@gmail.com
5.	ToT Management	Teaching: Prof P.P. Dubey Non-Teaching: Mr. Sukhram Mathuria Deputy Registrar	drppdubey@uprtou.ac.in 7525048005 7525048023 sukhram.mathuria62@gmail.com

6. Governance

S.no.	Samarth Role	University Representative	Contact Details
1.	Affiliation Management	Prof. P. P. Dubey, In-charge, Study Center	pprakashdubey@gmail.com 7525048005
2.	Estate Management System	Dr. Dinesh Singh, In-charge, Estate Office	dineshedu.alld@gmail.com 9450224062
3.	IT Service Desk	Mr. D. P. Singh, In-charge, ICT Cell	mail.uprtou@gmail.com 9415293183
4.	Legal Case Management System	Mr. Prakash Srivastav Administration	7525048071 Pankaj.ps1512@gmail.com
5.	RTI Management System	Mr. Sunil Kumar In-charge, RTI	skumarbhu50@gmail.com 7525048148

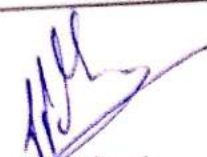
7. Recruitment

S.no.	Samarth Role	University Representative	Contact Details
1.	Candidate Portal	Non-Teaching: Prof. Santosha Kumar. In-charge- Recruitment Cell Teaching: Prof. Santosha Kumar In-charge- Recruitment Cell	santoshauprtou@gmail.com 9369230172
2.	Screening Process	Non-Teaching: Prof.	santoshauprtou@gmail.com 9369230172

		Santosh Kumar, In-charge- Recruitment Cell Teaching: Prof. Santosh Kumar In-charge- Recruitment Cell	
3.	Teaching Admin Portal	Prof. P. P. Dubey Registrar	registrar.uprtou@gmail.com 7525048031

8. University Facility

S.no.	Samarth Role	University Representative	Contact Details
1.	Core Communication System	Mr. D. P. Singh, In-charge, ICT Cell	mail.uprtou@gmail.com 9415293183
2.	Essential Services	Dr. Dinesh Singh, In-charge, Estate Office	dineshedu.alld@gmail.com 9450224062
3.	File Management & Tracking System	Mr. Pankaj Srivastav Administration Dept.	registrar.uprtou@gmail.com 7525048031
4.	Grievance Management	Dr. Devesh Ranjan Tripathi Co-coordinator Learner Support Services Cell	dev_uprtou@rediffmail.com 9451904800
5.	Health Management System	Prof. G. S. Shukla Director, School of Health Sciences	shankargshukla@gmail.com 7525048001
6.	Hostel Management System	Dr. Abhishek Singh In-charge, Guest House	abhishekrhjanwar@gmail.com 7525048030
7.	Inventory Management System	Sh. Puneet Kumar Storekeeper	7525048038 puneetuprtou86@gmail.com
8.	Residence Allocation (E-housing)	Dr. Dinesh Singh, In-charge, Estate Office	dineshedu.alld@gmail.com 9450224062
9.	Security Management System	Er. Sukhram Mathuria, Deputy Registrar	7525048023 sukhram.mathuria62@gmail.com
10.	Transport Management System	Dr. Dinesh Singh, In-charge, Estate Office	dineshedu.alld@gmail.com 9450224062


 (Dr. P. P. Dubey)
 Registrar