

**QUALIFICATION & GENERAL INSTRUCTIONS FOR THE POST OF  
ASSISTANT PROFESSOR (CONTRACTUAL)**

1. The appointment will be purely temporary on contract basis for a period of maximum Six (06) months only.
2. Minimum Monthly Honorarium will be **Rs. 41,800/-** (fixed) per month.
3. The experience in Open and Distance education is desirable.
4. The qualifications for the advertised teaching posts shall be as per UGC/NCTE/AICTE/RCI and University Act/Statute in accordance with the UGC Regulations on 'Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2018' (herein after referred to as UGC Regulations, 2018) and amended from time to time.
5. Advt. No. and the post applied for should be clearly indicated in the application form. Candidates are also advised to visit the University website [www.uprtou.ac.in](http://www.uprtou.ac.in) regularly for further information and updates.
6. Applicants must fulfill the essential qualifications for the post, specializations (if any) and other desirable qualification, conditions and experience stipulated in the advertisement as on the last date of application form.
7. Incomplete applications shall not be entertained.
8. The recruitment process can be cancelled/suspended/terminated without assigning any reasons. The decision of the University will be final and no appeal will be entertained.
9. Application fee to be deposited through RTGS (A/C NO-86020100001623,IFSC-BARB0VJRTOU) or by means of an original D.D. of Rs. 1000/- for unreserved, OBC and other category, Rs. 500/- for SC/ST and PH (Divyang) category candidate to be made in favour of the **Finance Officer, U.P. Rajarshi Tandon Open University, Prayagraj**. Applications Submitted without fee shall not be entertained.
10. The University reserves the right:
  - (a) To increase/decrease the number of posts at the time of interview and make appointments accordingly.
  - (b) To fix criteria for Screening/short-listing the applications/applicants.
  - (c) To raise the standard of specifications to restrict the number of candidates to be called for interview,
  - (d) To withdraw the advertisement either partly or fully at any time without assigning any reason.
  - (e) To fill or not to fill up some or all the posts advertised for any reasons whatsoever.
  - (f) To relax any of the qualifications, experience, age, etc. in exceptionally deserving case for all posts on the recommendations of the Screening /or Selection Committee.
  - (g) To alter/insert any corrections/additions in the advertisement on the website, if required, before the last date prescribed for the receipt of applications.
  - (h) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment letter, the University reserves right to cancel any communication made to the candidate.
11. Reservation Policy will be followed as per Government of U.P. Rules, wherever applicable.
12. Person suffering from not less than 40% of the relevant disability shall be eligible for the benefit of the reservation for Divyang.

13. The SC/ST/OBC (non-creamy layer)/PwD/EWS candidates are required to attach necessary certificate(s). OBC (non-creamy layer)/PwD/EWS are required to attach current necessary certificate(s) within six month (self-attested copy) as prescribed by the Government of Uttar Pradesh.
14. The Reservation to OBC (non-creamy layer) candidates shall be applicable as per the directives of the Government of U.P. amended from time to time. Candidates shall attach OBC caste certificates issued from competent authority particularly with reference to non-creamy layer (as per rules on last date of the application). The candidates who are not in the state list of OBC shall not be eligible for the post(s) reserved for OBC and if at any stage, it is found that the OBC certificate is not valid, the candidature shall stand cancelled and appointment made, if any, shall be terminated with immediate effect without any further notice.
15. The Reservation under Economically Weaker Section (EWS) Category shall be admissible as per different Government orders of Government of U.P. issued from time to time. Such candidates shall be required to submit valid EWS certificate from the competent authority. The candidates who do not belong to the EWS category shall not apply for the post(s) Reserved for EWS and if at any stage it is found that the EWS certificate is not valid, the candidature shall stand cancelled and appointment made, if any, shall be terminated with immediate effect without any further notice.
16. A relaxation of 5% shall be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th Sept. 1991, wherever applicable.
17. No T.A. /D.A. will be paid for attending the interview.
18. The person appointed against any post shall be governed by the Act /Statutes/ Ordinances Rules of the University or any other Rules of the Government of U.P., as amended from time to time and any other rule resolution prescribed specifically for maintaining the conduct of the employee by the Executive Council of the University. The University shall be free to assign any duty as per the exigency of the situation at any time even during non-working hours/holidays which the employee shall have to perform without fail to avoid any disciplinary action.
19. The candidates selected shall be appointed under a written contract as prescribed by the University.
20. Candidates must write their e-mail ID neatly and correctly for mailing interview/appointment letter as attachment. Candidates not having an e-mail-ID must create an e-mail-ID and check it regularly for further communication.
21. Call letters to attend the written test/interview will be sent to the candidates by e-mail only. No Correspondence will be made with applicants who are not eligible. Therefore, the candidates are advised to check University website/their e-mail ID regularly.
22. Candidates, who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
23. Regarding any ambiguity or lack of clarity in any clause or rules, the decision of the University, shall be final.
24. In case of any disputes, any suits or legal proceedings against the University the territorial jurisdiction shall be restricted to Honorable 'Allahabad High Court', Prayagraj only.

25. Complete application form in all respect must be submitted on or before the due date.
26. Scope of work – Preparation of Self Learning Material, Multimedia Lecture, Counselling, Other activities etc.
27. **Important Instructions**
  - Duly filled application form along with all documents, certificates, testimonials (duly signed) must reach in the office of **Registrar, U.P. Rajarshi Tandon Open University, Prayagraj-211021 (U.P.)** on or before **13-04-2026** till 5:00 p.m. by hand/speed post/registered posts only.
  - Addendum/corrigendum/notices to this advertisement, if any, shall be published only on the University website (**www.uprtou.ac.in**) and will not be published in the newspapers. Candidates are advised to check the University website regularly.
  - Information to candidates for written test/Interview or any other information related to date, time and venue of interview shall be intimated by e-mail only. No request for change of date/time for interview shall be entertained.
  - No request for change of post(s) and update of new information in the application form will be entertained.

Registrar